Preliminary Energy Assessment Service Agreement

Investing in our communities through improved energy efficiency in public buildings is a win-win opportunity for our communities and the state. Energy-efficient buildings reduce energy costs, increase available capital, spur economic growth, and improve working and living environments. The Preliminary Energy Assessment Service provides a viable strategy to achieve these goals.

Description of the Service

The State Energy Conservation Office (SECO) will analyze electric, gas and other utility data and work with _____, hereinafter referred to as Partner, to identify energy cost-savings potential. To achieve this potential, SECO and Partner have agreed to work together to complete an energy assessment of mutually selected facilities. SECO agrees to provide this service at no cost to the Partner with the understanding that the Partner is ready and willing to consider implementing the energy savings recommendations.

Principles of the Agreement

Specific responsibilities of the Partner and SECO in this agreement are listed below.

- ✓ Partner will select a contact person to work with SECO and its designated contractor to establish an Energy Policy and set realistic energy efficiency goals.
- ✓ SECO's contractor will go on site to provide walk through assessments of selected facilities. SECO will provide a report which identifies no cost/low cost recommendations, Capital Retrofit Projects, and potential sources of funding. Portions of this report may be posted on the SECO website.
- ✓ Partner will schedule a time for SECO's contractor to make a presentation of the assessment findings to key decision makers.

Acceptance of Agreement

This agreement should be signed by your organization's chief executive officer or appropriate signing authority.

Signature: _____ Date: _____

Name:_____ Title:_____

Contact Person

Name: _____ Title: _____

Organization:_____ County:_____

Email Address: _____ Phone: _____

Street Address:_____

Mailing Address:_____

Return to: Stephen Ross, PEA Program Administrator, State Energy Conservation Office, 111 E. 17th Street, Austin, Texas 78774. Email: Stephen.Ross@cpa.texas.gov